



"Serving the Educational Needs of Munhall, Homestead and West Homestead"

Steel Valley School District

District Administrative Offices

220 East Oliver Road
Munhall, PA 15120

(412) 464-3600, Ext. 1805
Fax (412) 464-3626

John A. Zenone
**Director of Operational Services/
Board Secretary**

STEEL VALLEY SCHOOL DISTRICT RIGHT-TO-KNOW REQUEST FORM

In order for the Right-to-Know Officer to respond to your request, you need to complete this form and return it via one of the following methods listed below:

Request Submitted By: Email U.S. Mail FAX In-Person to High School Security Desk

Name of Requestor: _____

Street Address: _____

City/State/County: _____

Telephone: _____

Email Address: _____

Records Requested:

**Provide as much specific detail as possible so the agency can identify the information.*

Return it via one of the following methods:

- Email:** **jzenone@steelvalleysd.org**
- U.S. Mail:** **Steel Valley School District**
220 East Oliver Road; Munhall, PA 15120
- FAX:** **412-464-3626**
- In Person:** **Steel Valley Senior High School, Security Desk**
3113 Main Street; Munhall, PA 15120

Do You Want Copies? (\$.25 per page) YES or NO

Do You Want To Inspect The Records? YES or NO

Date Received By The Agency: _____

**Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by the law. (Section 703.)