

**Regular Meeting**  
**Steel Valley School District Board of Directors**  
**Senior High School Conference Room**  
**December 10, 2015**

The meeting was called to order by Ms. Youngblood, President, at 7:00 p.m.

Upon roll call the following members were in attendance:

Mrs. Ballas (arrived 7:05 p.m.), Mr. Bulger, Mr. Colasante,  
Mr. Rojtas, Mrs. Steele, Mr. Terrick (arrived 7:25 p.m.),  
Mrs. Yuhás and Ms. Youngblood

Also present: Mr. Wehrer, Mr. Fetzko, Mr. Zenone, Mr. Colebank and  
Mrs. Borges

Flag Salute

**Acknowledgements**

Moment of Silence

The Board acknowledged the following deaths in the Steel Valley School District families: *Margaret R. Ferson*, grandmother of Barb Hurley, high school substitute teacher; *Barbara L. Fedak*, mother of Jean Fedak, high school cafeteria worker; *Gary J. Barron*, uncle of Denise Barron, Barrett reading resource teacher; *Mary Jean (MJ) Hill*, retired secretary to the superintendent in the Munhall and Steel Valley School Districts; *Robert J. Riley*, father of Amy Lyons, secretary in the Athletic/Activities Office, father of Kerry Riley, substitute custodian, father-in-law of Traci Riley, Park School cafeteria worker and grandfather of students Austin and Evan Riley and great grandfather of student Garrett Cherpak; *Joseph Wasko*, uncle of Jodi Geyer, Academic Literacy Coach; *Harry Runco*, father-in-law of Lisa Runco, Director of Food Services; *Kerry L. Turner*, brother of Tonya Jenkins, secretary in the middle and high schools and uncle of high school students Taniyah Price and Octavia Stover; *Patricia Petruzzi*, wife of James “Putts” Petruzzi, retired custodian; *Robert W. Szatkowski*,

father-in-law of Michael Coyne, groundskeeper; and *Florence L. Burechson*, mother of Judi Bonacorso, former substitute secretary and mother-in-law of Joe Bonacorso, former Board member.

**Mrs. Steele moved and Mr. Bulger seconded the motion to place an appropriate selection of books into the school district libraries in memory of the above departed.** Upon roll call the following members voted affirmatively: Bulger, Colasante, Rojtas, Steele, Youngblood and Yuhas. Negative: None. Motion carried.

### **President's Report**

Ms. Youngblood:

- Welcomed new Board members to the re-organization of the School Board and is looking forward to working together as a Board and supporting one another.

### **Student Representatives' Reports**

Austin Riley

Savannah Merrill

- Every kindergarten student received a new book through the Reading is Fundamental program, and the Queen of Hearts helped the children choose their books.
- During the assemblies in the schools, students received a message from Kim Resh and her daughter, Mikayla. Mikayla's Voice shares a message of acceptance for people with disabilities.
- The kindergarten class toured the Carnegie of Homestead on November 24. Visiting the library, music hall, swimming pool and gymnasium. The Franklin Primary Center families donated non-perishable items to fill four baskets to be delivered to families before Thanksgiving. A \$10 gift card to Giant Eagle was included in each basket.
- The 4<sup>th</sup> and 5<sup>th</sup> grade girls from Barrett and Park Elementary Schools attended a Pitt Women's Basketball Game
- At Park School, meteorologist Mike Harvey from WTAE and a representative from the Carnegie Science Center presented a weather assembly for the students.

- Barrett Elementary School hosted a Veterans Day celebration on November 6. Katie Pisula, Jonette Bost and Brad Thompson did a great job coordinating the program.
- An academic awards assembly was held at Barrett on November 16 to recognize students with perfect attendance and students who made honor roll. Students who scored proficient or advance on the Math or English Language Arts section of the 2015 PSSA were also rewarded with a Barrett SWAG shirt. SWAG stands for students with Academic Goals. Students who received the shirts were permitted to wear them to school on November 17.
- The Barrett PTO hosted a Scholastic Book Fair during the week of Parent Teacher conferences. They will also host a Soup and Santa family activity on December 12 from 11:00 a.m. to 1:00 p.m. Eat n Park cookie grams will be sold and delivered for the holiday.
- Upcoming events include penny wars between classrooms, and each grade level chooses a charity to support for the holidays.
- Fifth grade students from Barrett and Park Schools visited Steel Center for Career and Technical Education on December 10. They participated in hands-on activities in Cosmetology, Auto Mechanics, Food Service, Protective Services, Health Services and Building Trades.
- Barrett Elementary School's All School Holiday Revue will be held on December 17 at 1:00 p.m.
- At the Middle School, the PTO will hold a meeting on December 15. The Middle School Choral concert will be held on December 16, at 6:00 p.m.
- The middle school boys basketball season ends December 22, and the girls basketball season will start in January.
- On December 21 and 22, seventh grade students will test out a STEAM class.
- At the high school, students will participate in two days of Citizenship Training on December 21 and 22. The high school completed two days of iPad training.
- Rachel's Challenge was a huge success in the schools, and over 100 people attended the community event.
- The fall play, *Chemistry*, was well attended, and we have so many talented students.
- A group of students from The Future is Mine Club visited IUP for Stand Together training.
- Steel Valley SADD held a Health & Safety Expo for high school students on November 23. They thanked all of the organizations that supported

- and presented information tables and activities at the expo. They included the Munhall & Homestead Police Departments, Munhall Fire Department, MAPS, AAA Safety Department, Allegheny Health System, Children's Hospital, Allegheny County Police, All State Insurance, Pennsylvania State Police and all the SADD members who participated.
- Semi-formal tickets will be on sale through December 18.
  - Student government President Gillian Brooks thanked the School Board for all they do, and spread some holiday joy with candy canes for the School Board and Administrative staff.

### **Superintendent's Report**

Mr. Wehrer:

- Announced that the Transforming Twelfth project has received two donations. The Homestead-area Economic Revitalization Corporation (HERC) is disbanding and is donating \$7,737.23 to the Transforming Twelfth Project. The Pittsburgh Foundation has donated \$62,500 from the design and architectural costs for the project.

### **Director of Pupil Personnel and Special Services Report**

Mrs. Borges:

- Announced that on December 15, Park Elementary School would hold its Holiday Revue at 9:00 a.m. and 1:30 p.m. On December 21, the Franklin Primary Center students will hold a Sing-A-Long in the High School Auditorium at 12:30 p.m.

### **Director of Academics, Information & Technology Report**

Mr. Colebank:

- Reported that the Administration is working on the Academic Handbook with new classes for next year.
- The high school students will be taking the Digital Citizenship classes on December 21 and 22. In January, the iPads will be distributed to students.

### **Solicitor's Report**

Mr. Fetzko:

- Reported that the Board has thirty days from December 7, 2015, to address the vacancy in the Board membership. Although the vacancy is for a four-year at large position, the person appointed will actually be appointed for two years. The last two years of the term will be awarded to whoever is successful in running in the next municipal election for the remaining two years of the term.

**Mrs. Steele moved and Mrs. Yuhas seconded the motion to fill the vacancy on the Board of Directors.** Upon roll call the following members voted affirmatively: Ballas, Bulger, Colasante, Rojtas, Steele, Youngblood and Yuhas. Negative: Terrick. Motion carried.

**Mr. Rojtas moved and Mr. Terrick seconded the motion to table the motion to fill the vacancy on the Board of Directors.** Upon roll call the following members voted affirmatively: Rojtas and Terrick. Negative: Ballas, Bulger, Colasante, Steele, Yuhas and Youngblood. Motion carried.

Comments by Mr. Terrick, Mr. Bulger and Mr. Colasante.

**Mrs. Ballas moved and Mr. Rojtas seconded the motion to fill the vacancy on the Board of Directors by appointing Tom Olson.** Upon roll call the following members voted affirmatively: Ballas, Bulger, Colasante, Rojtas, Steele, Terrick, Yuhas and Youngblood. Negative: None. Motion carried.

**Mr. Olson is appointed to the Board of Directors.**

Statement of Financial Interest and Oath of Office to be submitted by Mr. Olson.

### **Board Meeting Minutes**

**Mrs. Steele moved and Mr. Bulger seconded the motion to approve the following meeting minutes of the October 26, 2015, and October 29, 2015.** Upon roll call the following members voted affirmatively: Ballas, Steele, Terrick, Yuhas and Youngblood.

Abstain: Bulger, Colasante and Rojtas

Negative: None. Motion carried.

## **1.1 Financial Management**

**Mrs. Ballas moved and Mr. Terrick seconded the motion to approve the following:**

- 1.1. List of bills:
  - 1.1.01 General Fund invoices for November 2015 in the amount of \$1,055,072.62
  - 1.1.02 General Fund hand checks for October 2015 in the amount of \$1,661,229.86
  - 1.1.03 General Fund hand checks for November 2015 in the amount of \$126,304.75
  - 1.1.04 General Fund Revenue Report for October 2015
  - 1.1.05 General Fund Revenue Report for November 2015
  - 1.1.06 General Fund Expenditure Report for October 2015
  - 1.1.07 General Fund Expenditure Report for November 2015
  - 1.1.08 General Fund Balance Sheet for October 2015
  - 1.1.09 General Fund Balance Sheet for November 2015
  - 1.1.10 Food Service Revenue Report for October 2015
  - 1.1.11 Food Service Revenue Report for November 2015
  - 1.1.12 Food Service Expenditure Report for October 2015
  - 1.1.13 Food Service Expenditure Report for November 2015
  - 1.1.14 Food Service invoices for October and November 2015 in the amount of \$76,021.41
  - 1.1.15 Food Service Balance Sheet for October 2015
  - 1.1.16 Food Service Balance Sheet for November 2015
  - 1.1.17 Payroll Funding Transfers for October and November 2015
  - 1.1.18 Capital Projects Statement of Income and Expense for two months ending November 30, 2015
- 1.2 Deleted motion
- 1.3 Board, in order to meet daily operation and due to the delay in state funding, to temporarily suspend the Committed Fund Balance restriction until the state adopts a budget for the 2015 year and disburses funds to the school district
- 1.4 A refund to Robert or Michaelene Aber, Lot & Block 133-A-252, as a result of exoneration, for year 2014 in the amount of \$864.59, pending confirming reports from the tax collector

- 1.5 A refund to Harold Chau, Lot & Block 131-D-60, as a result of reassessment, for year 2014 in the amount of \$436.47, pending confirming reports from the tax collector
- 1.6 Authorize Administration to commence the process of preparing all necessary paperwork in the event the district is in need of a Revenue Anticipation Note at the end of January. The district will not initiate any borrows until after the Board approves the Revenue Anticipation Note and its terms
- 1.7 Adopt a resolution certifying tax rate within inflation index for the 2016- 2017 school year
- 1.8 Approve the following payments from the Capital Projects Fund to:
 

Tower Engineering	\$ 741.00
Tower Engineering	\$ 885.00
Honeywell	\$ 16,616.70
Frankl Electric	\$ 10,460.00
Golon, Inc.	\$ 36,000.00
Golon, Inc.	\$ 36,865.20
Delray Windows	\$ 64,480.50
Murin & Murn	\$138,210.75
Murin & Murn	\$ 13,180.50
Murin & Murn	\$ 8,738.75
Deere & Company	<u>\$ 21,279.24</u>
TOTAL	\$347,457.64

Upon roll call the following members voted affirmatively: Ballas, Bulger, Colasante, Rojtas, Steele, Terrick, Yuhas and Youngblood. Negative: None. Motion carried.

## **2.0 Operations**

**Mr. Bulger moved and Mr. Terrick seconded the motion to approve the following:**

- 2.1 Facility rental requests as presented
- 2.2 Accept the ADA Evaluation Report for students and staff restroom compliance at the Senior High School, Middle School, Park School, Barrett School, Franklin Primary Center and Campbell Field Sports Complex
- 2.3 Approve the contract with Kudravy Architects to create architectural drawings that will eventually be used for construction bid documents. The cost of the service is \$18,500.00

- 2.4 To place out for bid the digitally automated controls for the district buildings. The cost will be accounted for within the Capital Projects Fund
- 2.5 Designate 45 desks and chairs as surplus furniture and authorize the district to donate the surplus 45 desks and chairs to the South Allegheny School District

Upon roll call the following members voted affirmatively: Ballas, Bulger, Colasante, Rojtas, Steele, Terrick, Yuhas and Youngblood. Negative: None. Motion carried.

### **3.0 Co-Curricular Leadership**

**Mrs. Yuhas moved and Mr. Rojtas seconded the motion to approve the following:**

- 3.1 Fundraising requests as presented
- Upon roll call the following members voted affirmatively: Ballas, Bulger, Colasante, Rojtas, Steele, Terrick, Yuhas and Youngblood. Negative: None. Motion carried.

### **4.0 Special Assignments**

**Mrs. Ballas moved and Mr. Bulger seconded the motion to approve the following:**

- 4.1 Hold second reading and adopt new Policy 824 Maintaining Professional Adult/Student Boundaries
  - 4.2 Hold second reading and adopt revisions to policies in Section 600 of the Steel Valley Board Policy Manual
  - 4.3 Hold first reading of new Policy 622.1 Capitalization of Fixed Assets
- Upon roll call the following members voted affirmatively: Ballas, Bulger, Colasante, Rojtas, Steele, Terrick, Yuhas and Youngblood. Negative: None. Motion carried.

### **5.0 Educational Leadership**



**Mrs. Steele moved and Mr. Terrick seconded the motion to approve the following:**

5.1 Approve and authorize the advertising of the schedule of Board meeting dates for year 2016

Upon roll call the following members voted affirmatively: Ballas, Bulger, Colasante, Rojtas, Steele, Terrick, Yuhas and Youngblood. Negative: None. Motion carried.

## **6.0 Personnel Management**

**Mrs. Steele moved and Mrs. Yuhas seconded the motion to approve the following:**

6.1 Family medical leave of absence for Jill Callahan retroactive to October 1, 2015, not to exceed 12 weeks in duration

6.2 Family medical leave of absence for Kevin Walsh retroactive to October 12, 2015, not to exceed 12 weeks in duration

6.3 Family medical leave of absence for Lisa Lawson effective January 4, 2016, not to exceed 12 weeks in duration

6.4 Family medical leave of absence for Nicole Strom effective January 11, 2016, not to exceed 12 weeks in duration

6.5 An intermittent family medical leave of absence for Rebecca O'Shell retroactive to December 8, 2015, not to exceed 60 days in duration

6.6 Deleted

6.7 Loren Ford as the paid interim 9th Grade Boys Basketball Coach retroactive to November 23, 2015, for the 2015-2016 season

6.8 Donna Perhacs in the food service department, with benefits per the current collective bargaining agreement, and contingent upon receipt of the Act 151, Act 168, and passing a physical exam and the district's mandated controlled substances screening

6.9 Melissa McMahan to a four-hour cleaning position effective December 11, 2015. The position has a rate of \$11.50 per hour with benefits per the collective bargaining agreement and contingent upon receipt of updated clearances

6.10 Renee Gelston as a substitute in the food service department at the rate of \$8.25 per hour and no benefits, contingent upon passing a physical exam

- and the district's mandated controlled substances screening
- 6.11 Robert Mangis as a full-time custodian with benefits per the current collective bargaining agreement, and contingent upon receipt of Act 168, and passing a physical exam and the district's mandated controlled substances screening
- 6.12 Lauren Varacalli and Doreen Dolton as athletic volunteers for the 2015-2016 school year
- 6.13 Christine Richie and Cassandra Maloney as day-to-day substitute teachers for the 2015-2016 school year at the approved daily rate, contingent upon receipt of updated clearances and compliance with Act 168.
- Upon roll call the following members voted affirmatively: Ballas, Bulger, Colasante, Rojtas, Steele, Terrick, Yuhas and Youngblood. Negative: None. Motion carried.

### **Citizen Comments**

### **Adjournment**

The meeting was adjourned at 8:17 p.m.