

**Worksession Meeting
Steel Valley School District Board of Directors
Senior High School Conference Room
November 27, 2007**

The meeting was called to order by Mrs. Cannon at 7:30 p.m.

Upon roll call the following members were present:

Mr. Heddleston, Mr. Tim McCallister, Mrs. Terrick, Mrs. Kubancsek and Mrs. Cannon

Absent: Mr. Ducar, Mrs. Fedor, Mr. Ed McCallister, and Mrs. Sloan

Also Present: Dr. Kinavey, Mr. Fetzko, Mr. Colebank, Ms. Sabo, Dr. Policastro

Items on the agenda were discussed. No action was taken.

Minutes

No change to the minutes.

Mrs. Fedor arrived at 7:32 pm

Mr. Ducar arrived at 7:33 pm

Financial Management

There was discussion about invoices on the bill list. Mr. Keesecker informed the Board that he was not coding specific bills correctly. After the corrections are made, he will have spent about half of the allotted budget for supplies. These changes will be noted in January.

Mrs. Terrick asked for bid analysis of the companies being used. Mr. Keesecker is looking at various vendors. Mr. Ducar noted that plumbing

supplies are ordered direct from the supplier, which is a savings to the district. Mr. Keesecker makes the calls to the plumber for work to be performed. Mr. Ducar noted that some of the Hruska invoices are three months old, and he doesn't feel that any company should wait that long for payment.

Mrs. Fedor asked about the revenue/expenditure reports and discussed the district revenue from real estate taxes.

There was discussion about spending the remaining balance in the 2000-2001 capital improvement fund. It was reported that the roof maintenance agreement would be paid from this account.

Mr. Fetzko stated that the district might waive interest because it is discretionary, but the district does not have discretion to waive penalties. The Board may exonerate taxes, but this must be done for all three boroughs. Mr. Fetzko's legal opinion states that the district would have to exonerate all parties in the boroughs. It was agreed that this could be beneficial to get the properties back on the tax rolls. It was suggested to have a list of delinquent tax properties to know exactly what amount the district would be exonerating. Mr. Fetzko noted that there is approximately \$6 million in delinquent taxes in all three boroughs. Mrs. Cannon suggested that the Financial Management Committee could work on acquiring the information. It was suggested to have a list by years of delinquency.

There was discussion about the Harcourt invoices.

Operations

There was discussion about cleaning the storage trailers and discarding or salvaging the items. There are rules for disposing of public property, which will be followed.

There was discussion about the PA Coach Lines bid, and Mr. Yaklich has worked with them to correct the transportation report. PA Coach Lines was the only bid received. If Mr. Yaklich is okay with PA Coach Lines, the item will be placed on the agenda.

There was discussion about enclosing the middle school corridor/dock area between the middle school and the cafeteria/auxiliary gym. It was agreed

that it is a great idea to close it in. Mr. Keesecker discussed his preliminary plans. He would want to contract out the shell and construct the interior inhouse. He discussed his ideas for accessibility to the dock. He will proceed with drawings and photos to present to the Board for their approval.

Mr. Colebank reported that a thank you to Mr. Campbell would be sent this week for his \$1 million donation. There was discussion about writing an article for *Pittsburgh Business Times*.

There was discussion about purchasing a used food service truck and a pickup truck. There is \$42,000 in the budget for these purchases. Mr. Keesecker proposed that the Board purchase his used 2005 pick up truck. Mr. Fetzko stated that the District must send out bids for a used truck, and Mr. Keesecker would respond with a bid.

Co-Curricular Leadership

No changes to agenda items.

Educational Leadership

No change to the agenda item.

Mrs. Terrick asked for an update on the metal detector bids. Ms. Sabo and Mr. Colebank will be working on the bid specs this week.

There was discussion about the dual enrollment program and Ms. Sabo will talk with the new representative at CCAC to revisit the procedures. Ms. Sabo will be speaking with juniors and seniors this week. There was discussion about the scholarships available to seniors at Steel Valley. Dr. Kinavey will speak with Mrs. Borges regarding the counselors advising all students of available scholarships.

Career path survey for students through CCAC will be available to students through the PSSA class. There is an inside career tool in the district. Dr. Kinavey will speak to Mrs. Borges regarding the career program in the district.

There was discussion about the letter from workman's compensation trust included in the Board packet.

Mrs. Cannon noted that the Veterans' Day program was phenomenal this year at the high school. She also congratulated the students for their good behavior at all games this season. Dr. Kinavey noted that he received an apology from the East Allegheny School District.

Homestead Holiday parade is Saturday, December 1.

Mr. Tim McCallister thanked Mrs. Fedor, Mr. Heddleston and Mrs. Sloan for all their work and commitment during their tenure on the School Board.

Citizen Comments

Ms. Dreshman asked for the strategic plan to be on website, and Mr. Colebank will see that it is put on. She asked for the salary range for the new business manager. It was reported that an amount has been budgeted. She also asked about the remaining money from the Adult Education Committee. The committee donated \$8,000 to the high school for the purchase of SmartBoards and the remainder will be used for student scholarships. It was suggested to advertise for new members. The Adult Education Committee has its own bylaws and these rules were set up 20 years ago to provide adult classes for the community and to give money to our students.

Mr. Fetzko reported that the district will pay approximately \$700,000 to Continental and reported that they will accept three payments over three years.

Ms. Dreshman asked about the tuition student. It was reported that the student is the daughter of an employee.

Ms. Dreshman thanked the board members for their hard work and welcomed the two new board members who were present.

Adjournment

The worksession ended at 9:05 p.m.

The Board held an executive session to discussion personnel matters.