

Worksession Meeting
Steel Valley School District Board of Directors
Senior High School Conference Room
January 8, 2008

The minutes could not be recorded due to a technical difficulty.

Mr. Tim McCallister called the meeting to order at 7:35 p.m.

The Board held a Moment Of Silence for John Skeels, father of Beth Cannon, who passed away.

Roll Call

Upon roll call the following members were present:

Mrs. Bartko, Mr. Ducar, Mrs. Kubancsek, Mr. Natale,
Mr. Olson, Mrs. Terrick and Mr. Tim McCallister

Absent: Mrs. Cannon, Mr. Ed McCallister

Also Present: Dr. Kinavey, Mr. Fetzko, Mr. Colebank, Ms. Sabo, Dr. Policastro

Items on the agenda were discussed. No action was taken.

Minutes

No change to the minutes.

Financial Management

Mr. Natale had some questions on financial items. On Page 49 of 1.1.07, he asked if we pay anything out to Holy Family. Once a bill is approved to be paid, then it will show up in the detail. Was the commission budgeted for Legal Tax Service since on page 88 nothing has been paid out? Mr. Andy Vettel's services are paid from the Foundation for installation of elementary computers and not from the general fund budget. There was a question about paying Greg Kiehl-travel expenses on page 7 of 1.1.01 (general fund invoices). Ms. Sabo will inquire with the Accounts Payable secretary. The roof maintenance costs were to be paid out of the Capital Improvements

2000-2001 funds but were paid out of general fund and needs to be adjusted to deplete the Capital Improvements 2000-2001 fund. Why were the tournament fees for the basketball team's Orlando trip in the amount of \$700 on the December general fund invoices list? Shouldn't this come out of the athletic account? Mr. Ducar noted that Mr. Bill Campbell donated \$15,000 for the teams to go to the tournament. Dr. Kinavey will inquire on this bill. Mr. Tim McCallister would like to have a report or list of such deposits when received.

On Item 1.1.01, page 10, Mrs. Terrick noted that the Superintendent's Travel budgeted line item was not funded this year, but he submitted a monthly travel expense. Dr. Kinavey added that he would not submit monthly travel expenses if there is no amount in the Superintendent's travel account.

Mrs. Bartko asked Mr. Colebank to give her information about his position. Mr. Colebank reported that he was hired as the Cisco teacher, and replaced Mr. Vettel when he retired. Mr. Colebank added that his duties include student scheduling, student handbooks, disciplinary issues, graduation requirements, ProSoft reporting duties, managing MS and HS buildings, principals, and professional staff, technology districtwide, and writing narrative for grants. He added that Mr. Vettel's services are paid from the general fund at a maximum of \$37,000 plus Mr. Vettel is paid from the Foundation for additional computer installs. If the district were to purchase the software for integration from GradeQuick to ProSoft, it would cost us \$30,000. Instead we use Mr. Vettel's program.

On Item 1.1.10, Mrs. Bartko asked if the invoice for Canova Electric was a bid job. There was also an additional bill. She noted that work over \$10,000 must be bid. She discussed the additional hand dryer purchase. It was determined the district waited too long to purchase the dryers and did not get the initial bid price. It was noted that it was the district's fault for waiting.

Mr. Natale asked that Mr. Yaklich be at the next meeting to answer questions on the budget. Dr. Kinavey will ask Mr. Yaklich to attend the budget meeting.

Mrs. Terrick noted that Mr. Yaklich's estimated budget shows the district will be \$600,000 over budget in June 2008. She added that the Board would have to look at cuts for next year and/or a tax increase. She asked for an

explanation. Mr. Tim McCallister asked Ms. Sabo if she knew how Mr. Yaklich came up with this figure. She stated that she believed he performed an estimated actual and took certain categories and what we spent each month and estimated it through June. However, she did not work with Mr. Yaklich on the budget and could not speak for him. Ms. Sabo added that certain items should decrease in cost over the year, such as, supplies since they are paid in bulk at the beginning of the year. Expenditures for outplaced students may decrease as the year goes on, too.

Mr. Yaklich did not put Resource Officer expenditure in the 2008-09 budget. Mrs. Bartko discussed Item 2.5. It was noted that we missed the deadline for the safety grant last year, and we will be writing for a grant, which is due in March. Ms. Sabo and Mr. Colebank will be working with the Crisis Team tomorrow to write this grant.

Mrs. Bartko asked about new money in the district this year. Ms. Sabo reported that the district received a \$260,000 state Classrooms For the Future grant and \$30,000 Title II money for a science technology coach. Ms. Sabo is looking for grants that give us money for salaries and benefits not more “stuff.”

Operations

There was discussion about the cost of clocks. Mr. Colebank added that the clocks would stay synchronized. This item is asking permission for bids.

Co-Curricular Leadership

Mrs. Kubancsek had a parent ask her about the band trip being changed from California to Florida. The Administration will follow up on this information. The Board would need to re-approve a trip to Florida.

Educational Leadership

Dr. Kinavey will find out when the Enterprise Zone meetings are held and get the list of Steel Center meetings for Mr. Natale.

Citizen Comments

Donna Dreshman, Forest Avenue, Munhall, stated that Mr. Yaklich should be at the next meeting even if he answers questions via a conference call. If we see a drop in attendance, will a generic furlough letter be sent out to all employees? Dr. Kinavey said it is possible. Ms. Dreshman asked about kindergarten registration. Dr. Policastro reported that she is working with

Dianne Cain and Sharon Fisher to schedule kindergarten registration, however, parents can register their children now for next year. Dr. Policastro will be identifying the students coming to kindergarten to be sure they are ready for kindergarten. Mrs. Terrick discussed the possibility of a cut-off date for accepting kindergarten students during the school year. Mr. Fetzko noted that if a student is a resident, we must accept them any time of the year.

Donna Dreshman asked for copies of the facility and fundraising requests. She asked board members how thoroughly they examine these requests. She asked about a cheerleader fundraising request to sell tickets based on the lottery. She feels there should be some limit on what children sell and added that the parent group should sell an item like this. Mr. Tim McCallister will look into this item and follow up with the parent groups. There was discussion about which organizations ask for approval to fundraise.

Ed Wehrer, John Street, Munhall, discussed an update on the ITEAM activities. He is in the process of writing grants for funding and needs 501c status and would like to piggy back on the district's or Foundation's 501c status until he gets one for the ITEAM. Mr. Fetzko noted that the school district does not have that status. The Foundation does have that status and Mr. Wehrer will check with the Foundation.

Mr. Wehrer asked if he could use the facilities for meetings. It was determined that Mr. Wehrer will complete a Facility Request Form to use Room 115 and 118 for the rest of the school year on Monday – Friday. Dr. Kinavey asked Mr. Wehrer to coordinate information and meeting dates with the Superintendent's Office.

Adjournment

Mr. Ducar moved and Mrs. Kubancsek seconded the motion to adjourn at 8:55 pm.

On a voice vote all were in favor.

The Board convened an executive session at 9:05 pm.