

Regular Meeting
Steel Valley School District Board of Directors
Senior High School Library
August 28, 2007

The meeting was called to order by Mrs. Cannon, President at 7:30 p.m.

Upon roll call the following members were present:

Mrs. Fedor, Mr. Heddleston, Mr. Tim McCallister,
Mrs. Terrick and Mrs. Cannon

Absent: Mr. Ducar, Mr. Ed McCallister, Mrs. Sloan, Mrs.
Kubancsek

Also present: Dr. Kinavey, Mr. Fetzko, Ms. Sabo, Mr. Colebank,
Dr. Policastro, Mrs. Borges

Flag Salute and Moment of Silence

The Board acknowledged the following deaths in the Steel Valley School District families: *Mrs. Phyllis McNeish*, mother of Kim Kubancsek, Board Member and wife of retired Buildings and Grounds Supervisor Glenn McNeish; *Mr. John P. Sobie*, retired Social Studies teacher; *Mr. Frank Gennari*; uncle of Kim Gennari, Park School teacher; *Mrs. Mary Sally Wassell*, aunt of Mike Mulligan, High School custodian; *Mr. Elmer K. Pavasko*, father of Mickey Pavasko, Barrett Elementary custodian; *Mr. Spiro N. Kamberis*, former football coach; *Mr. June Fowler*, uncle of Ed Colebank, Director of Academics, Information and Technology; *Charles A. Miller*, father-in-law of Susan Olsen, High School Science teacher; *Jehru Donaldson*, cousin of Nicole Adams, Middle School Language Arts Teacher; *William G. Noll*, grandfather of Jennifer Williams, Barrett Elementary teacher; *Joseph L. Vasko*, brother of Martha Sloan, Board Member; *Nicole Smeyres*, 2004 Steel Valley Graduate.

Mr. Tim McCallister moved and Mrs. Terrick seconded the motion to approve the purchase of memorial books to be placed into the district libraries in memory of the above departed. Upon roll call the

following members voted affirmatively: Fedor, Heddleston, Tim McCallister, Terrick and Cannon. Negative: None. Motion carried.

Citizen Comments on Agenda Items

- Mrs. Paula Borsch, 184 Roberta Drive, Munhall, commented on Item 1.8 (acceptance of the Single Audit Report for year 2005-2006) and questioned if the audit is available to the public after tonight's meeting;
Item 6.3 (appointment of long-term substitute for History), Item 6.4 (appointment of part-time long-term substitute for Spanish) and Item 6.8 (appointments of special education teachers and paraeducators) and are the teachers and paraeducators certified in the area being assigned and asked if they are related to any administrator or Board Member. Item 6.9 (appointment of facilitators, tutors, etc. for the EAP Tutoring Program) it was noted that Maria Heddleston is related to Brian Heddleston. The names of those to be appointed were read to the public. Item 6.11 (substitute teachers and nurses) Mrs. Borsch asked if they were all certified and have appropriate clearances. Item 6.13 (Professional Employee Contracts for teachers) are becoming tenured after three years of service.
- Mr. Vince Natale of Woodlawn Avenue, Munhall, asked for copies of Item 6.17 (Athletic and Activity Supplementals) and Item 6.18 (athletic volunteers for 2007-2008). Item 6.11 (substitute teachers and nurses) and Item 6.12 (substitute teachers) and what is the difference. It was noted that Item 6.12 are new substitute teachers for the 2007-2008 year.

President's Comments

Mrs. Cannon called an executive session at 7:43 p.m. to discuss legal/personnel matters.

At 7:55 p.m. the meeting was called to order by Mrs. Cannon.

- Announced the audit meeting will be held on September 4, 2007, at 6:00 p.m. in the Senior High School Conference Room to discuss the 2005-2006 financial audit
- Thanked Mr. Bill Campbell for his recent visit to the school district for the unveiling of the painting of his brother James Campbell.
- Thanked Mr. Keesecker and his custodial staff for their hard work and dedication this summer readying the buildings and grounds for the start of the 2007-2008 school year.

Superintendent's Report

Dr. Kinavey:

- Announced the staggered start times for the first day of the school year.
- Announced the four areas of focus for the 2007-2008 school year: Early Literacy, Sustained Professional Development, Data Driven Instruction and Raise the PSSA Scores.
- Also complimented Mr. Keesecker and the staff on the cleanliness of the buildings.

Director of Pupil Personnel

Mrs. Borges:

- Announced that the school district received a School-Based Behavior Health Grant in the amount of \$79,000 for 2007-2008. Last year, the district met with 1,109 students in grades K- 8 using funding from the 2006-2007 grant award.
- The district will be receiving a grant to provide sensitivity training for Middle School students in 2007-2008.

Director of Academics

Mr. Colebank:

- The district received a donation of \$1.1 million from Mr. Bill Campbell for phase one of the six-year technology plan for the school district. Mr. Colebank announced that we would be

receiving 500 technology items, which include laptop computers, student desktop computers, wireless airports, projectors, and educational software updates.

- The Point of Sale system in the cafeteria was implemented in the elementary schools this year. The Food Service Department will be working with the school to refine the process to speed up the service line. Both elementary schools have made additional modifications to help the students remember their pin numbers.
- The school district received the *Classrooms for the Future Grant*, which includes software, projectors and student laptop computers for the high school science department.
- Steel Valley is in its third year of CISCO course offerings and enrollment has steadily increased. These courses allow students to move through curriculum and earn certification as a CISCO Tech. Students learn to design, install and implement networking systems.

Director of Elementary Education

Dr. Policastro:

- Commended all staff members for their participation at *Meet the Principal Night* in the elementary buildings.
- Announced that the school district is partnering with the West Jefferson Hills and Gateway School Districts to participate in professional development activities free of charge.
- The district is piloting a new science curriculum in grades K-5 and also reported that differentiated instruction and departmentalization is being implemented in grades K-5.

Solicitor's Report

Mr. Fetzko:

- Attended a pre-hearing conference held by Judge James on the Borough of Homestead's petition for regional elections. The Judge directed the Allegheny County Board of Elections to provide maps outlining the electoral districts of the three communities, together with the census track for each voting

district. Additionally, each municipality and the school district should individually prepare alternative election proposals for the Court to consider. The plan will not be in place for the November election.

Board Meeting Minutes

Mr. Heddleston moved and Mr. Tim McCallister seconded the motion to approve the minutes from special meeting of May 29, 2007, worksession meeting of June 19, 2007 and regular meeting of June 28, 2007. Upon roll call the following members voted affirmatively: Fedor, Heddleston, Tim McCallister, Terrick and Cannon. Abstain: Fedor on June 19 minutes; Heddleston on June 28 minutes. Negative: None. Motion carried.

Financial Management

Mrs. Fedor moved and Mr. Heddleston seconded the motion to approve the following:

- General Fund invoices from 2006-2007 in the amount of \$876,065.59
- General Fund invoices for July and August 2007 in the amount of \$258,234.77
- General Fund hand checks for June 2007 in the amount of \$522,157.39
- General Fund hand checks for July 2007 in the amount of \$437,570.30
- Payroll Funding Transfers for June and July 2007
- Food Service invoices from 2006-2007 in the amount of \$1,076.05
- General Fund Revenue Report for June 2007
- General Fund Expenditure Report for June 2007
- Capital Improvements 2000-2001 Statement of Income and Expenses for the month ending June 30, 2007
- Capital Improvements 2000-2001 Statement of Income and Expenses for the month ending July 31, 2007

- Capital Projects 2005 Statement of Income and Expense for the month ending June 30, 2007
- Capital Projects 2005 Statement of Income and Expense for the month ending July 31, 2007
- Foundation for Education Statement of Income and Expense for the month ending June 30, 2007
- Foundation for Education Statement of Income and Expense for the month ending July 31, 2007
- Custodial hand checks in the amount of \$27,327.66
- Athletic hand checks in the amount of \$904.00
- Middle School hand checks in the amount of \$1,783.02
- The cafeteria budget for the 2007-2008 school year in the amount of \$767,549
- Authorize the proper district officers to sign a contract for the purchase of meals from the district by Eloise & Edith Day School
- Authorize Munhall Borough real estate tax refund to Melissa Weir for Lot & Block 132-L-113 for year 2006 in the amount of \$328.18 as a result of a change in assessment
- Authorize Munhall Borough real estate tax refund to Kenneth Weir for Lot & Block 130-S-166 for year 2006 in the amount of \$250.31 as a result of a change in assessment
- The quote from PSBA through Cusumano Agency for renewal of package, automobile and umbrella insurance for the 2007-2008 school year for a total cost of \$61,072.70
- Plancon Part K for General Obligation Bonds Refunding Series B of 2003

Upon roll call the following members voted affirmatively: Fedor, Heddleston, Tim McCallister, Terrick and Cannon. Negative: Fedor on Item 1.1.02 (General Fund invoices for July and August 2007 in the amount of \$258,234.77). Motion carried.

There was discussion regarding increasing the prices of school lunches for next year.

Mr. Heddleston moved and Mrs. Terrick seconded the motion to table Item 1.8 (Single Audit Report for year 2005-2006). Upon roll call the following members voted affirmatively: Fedor, Heddleston, Tim McCallister, Terrick and Cannon. Negative: None. Motion carried.

Operations

Mr. Heddleston moved and Mr. Tim McCallister seconded the motion to approve the following:

- Facility rental requests as presented
- Fundraising requests as presented
- The equipment list to retire items from active inventory and have the items removed by Pittsburgh Technology Council at no cost to the district
- The purchase of five cafeteria tables for the middle school in the amount of \$6,364.52 to be paid from the 2005 Capital Improvements Fund
- The purchase of five round and two long cafeteria tables for the high school in the amount of \$3,878.24 to be paid from the 2005 Capital Improvements Fund
- The purchase and installation of hand dryers in all restrooms in the high school and faculty restrooms to be paid from the 2005 Capital Improvements Fund
- The painting of the high school lockers by Nu-Kote Electrostatic in the amount of \$18,751 to be paid from the 2005 Capital Improvements Fund

Upon roll call the following members voted affirmatively: Fedor, Heddleston, Tim McCallister, Terrick and Cannon. Negative: None. Motion carried.

Mrs. Cannon thanked Mr. Colebank for his efforts in saving the district money by arranging for Pittsburgh Technology Council to remove computer items.

Co-Curricular Leadership

Mr. Tim McCallister:

- Clarified that the Adult Education Committee is taking time to re-organize and looking for interested persons to serve on the

committee. This organization uses district clerical services but has its own Board of Directors.

Special Assignments

No report

Educational Leadership

Mrs. Terrick moved and Mr. Tim McCallister seconded the motion to approve the following:

- The agreement between the Steel Valley School District and the Allegheny Intermediate Unit for Title I services in the amount of \$34,662.25 to be provided for nonpublic students for the 2007-2008 school year
- Houghton Mifflin Science pilot program at the elementary level
- The 2007-2008 Elementary Student/Parent Handbook
- The 2007-2008 Elementary Academic Handbook
- The 2007-2008 Middle School and Senior High School Student/Parent Handbooks
- Authorize the Office of Pupil Services to work with the Pennsylvania Association of Pupil Services Administrators in conducting a Peer Review of the District's School Counseling Program at a fee to include expenses only of the Peer Review Team to be paid from Title II funds

Upon roll call the following members voted affirmatively: Fedor, Heddleston, Tim McCallister, Terrick and Cannon. Negative: None. Motion carried.

Personnel Management

Mrs. Terrick moved and Mr. Tim McCallister seconded the motion to approve the following:

- Accept, with regret, the resignation of Heather Pfeifer from a middle school teaching position retroactive to July 30, 2007
- Accept, with regret, the resignation of Tammy Hall from a high school teaching position retroactive to August 20, 2007
- Appoint Patricia DeGore to the position of Food Service Supervisor at a yearly salary of \$25,000 plus all benefits as provided in the Administrative Compensation Plan (Act 93) effective August 29, 2007, contingent upon receipt of current Act 34, Act 114 and Act 151 clearances, general physical examination and screening for controlled substances, which must be completed in 30 days or the position will be re-opened
- Appoint Jonathan Edwards to a long-term substitute History position assigned to the Middle School with salary prorated at Bachelor's Step 2 retroactive to August 27, 2007
- Appoint Jamie Fleck to a part-time, long-term substitute Spanish position assigned to the High School with salary prorated at Bachelor's Step 1 retroactive to August 27, 2007, contingent upon receipt of current Act 34, Act 114 and Act 151 clearances, general physical examination, screening for controlled substances and teacher certification, which must be completed in 30 days or the position will be re-opened
- Family medical leave of absence for Julie Doebereiner beginning on or about October 1, 2007, not to exceed 12 weeks in duration
- Family medical leave of absence for Heather Huber beginning on or about October 29, 2007, not to exceed 12 weeks in duration
- Unpaid leave of absence for Amanda Perne for four (4) days on September 17-20, 2007
- Appoint Erin Cain, Shanna Bradfield and Susan Wilder as the special education teachers and Therese Safko and Mary Jo Sklencar as the special education paraeducators for the Extended School Year Program retroactive to July 16-August 9, 2007
- Appoint list of facilitators, tutors, and substitute tutors at a rate of \$30 per hour and appoint the list of paraprofessionals at a rate of \$15 per hour for EAP Tutoring Program during the 2007-2008 school year

Upon roll call the following members voted affirmatively: Fedor, Heddleston, Tim McCallister, Terrick and Cannon. Abstain: Heddleston on

Item 6.9 (list of facilitators, tutors, and substitute tutors.) Negative: None. Motion carried with the exception of Item 6.9 (list of facilitators, etc.) which failed.

New motion for Item 6.9

Mrs. Terrick moved and Mr. Tim McCallister seconded the motion to appoint the list of facilitators, tutors, and substitute tutors at a rate of \$30 per hour, excluding Park School reading facilitator and appoint the list of paraprofessionals at a rate of \$15 per hour for EAP Tutoring Program during the 2007-2008 school year. Upon roll call the following members voted affirmatively: Fedor, Heddleston, Tim McCallister, Terrick and Cannon. Negative: None. Motion carried.

Mr. Tim McCallister moved and Mrs. Terrick seconded the motion to approve the following:

- Authorize the Director of Pupil Personnel and Special Services to renew the contract with Physical Rehab, Inc., for physical therapy services as required at a rate of \$59.50 per hour
- The list of current substitute teachers and school nurses for the 2007-2008 school year at a rate of \$75 per day for the first 30 days and \$100 per day thereafter
- The list of new substitute teachers for the 2007-2008 school year at a rate of \$75 per day for the first 30 days and \$100 per day thereafter
- Authorize the district officials to execute Professional Employee Contracts for Erik Jabs, Terrie Hoffman, Jill Bakota, Anthony Natale, Shannon Fry, Debra Hrabosky, Mary Ellen Totin, Nicole Shipley and Daniel Condosta
- Accept, with regret, the resignation of Dan Lesko from the position of special education paraeducator effective immediately
- Accept, with regret, the resignation of Carol Howley from the position of food service worker in the Senior High school cafeteria effective immediately
- Accept, with regret, the resignation of Sharon McCallister from the position of part-time instructional aide at Barrett Elementary School effective immediately

- Appoint Vicki Deutsch to the position of part-time (4 hours per day) substitute calling person at a rate of \$7.15 per hour with benefits as outlined in the collective bargaining agreement effective August 29, 2007, and contingent upon receipt of current Act 114 clearance, general physical examination and screening for controlled substances, which must be completed in 30 days or the position will be re-opened
- Approve the 2007-2008 salary increases and annual salaries for two confidential secretaries as listed retroactive to July 1, 2007
- Approve the Athletic and Activity Supplementals as listed
- Approve Jeannine Chesmer as a substitute in the food service department at the rate of \$7.15 per hour and no fringe benefits, contingent upon receipt of current Act 114 clearance, general physical examination, and screening for controlled substance

Mrs. Cannon discussed that the three supplemental positions Athletic Director, Equipment Manager and Intramural Director should be part of the Athletic Director's full-time position. The Athletic/Activity Director should not recommend his own position.

Mr. Vautier stated that the Athletic Director is a supplemental position and there was discussion about the difference between the Athletic Director position and Athletic Director supplemental position. Mr. Vautier noted that the Athletic Director supplemental was put in the collective bargaining agreement when the position was part-time.

Mr. Fetzko commented that it was discretionary to fill a supplemental position and recommends to meet and discuss with the union.

Upon roll call the following members voted affirmatively: Fedor, Heddleston, Tim McCallister, Terrick and Cannon.

Negative: **Heddleston** on Item 6.17 (Athletic and Activity Supplemental Appointments) on appointment of Equipment Manager and Intramural Director. **Terrick** and **Cannon** on Item 6.17 (Athletic and Activity Supplemental Appointments) on appointment of Athletic Director, Equipment Manager and Intramural Director. **Abstain:** **Tim McCallister** on Item 6.17 (Athletic and Activity Supplemental Appointments) on appointment of Athletic Director, Equipment Manager and Intramural

Director and Item 6.14.2 (resignation of Sharon McCallister from position as part-time instruction aide at Barrett Elementary)
Motion carried except Athletic Director, Equipment Manager and Intramural Director as part of Item 6.17.

Item 6.20

Mr. Heddleston moved and Mr. Tim McCallister seconded the motion to appoint Shawn McCallister to the Athletic Director supplemental position for the year 2007-2008. Upon roll call the following members voted affirmatively: Fedor, Heddleston, Tim McCallister, Terrick and Cannon. Negative: None. Motion carried.

Dr. Kinavey introduced the newly appointed Food Service Supervisor Pat DeGore and the new substitute calling person, Vicki Deutsch.

Citizen Comments

Mrs. Paula Borsch:

- Thanked Dr. Carole Policastro for \$160,000 worth of science materials.
- Asked if the public is invited to the Finance Committee Meeting to be Tuesday, September 4, 2007, at 6:00 p.m.
- Meet the Principal Night was good and asked to see the lists referred to on the agenda.
- Asked about network security
- Mr. Colebank reported that the school district uses Watchguard.
- There is a filter requirement for eRate funding,
- We have a secure site through Edline with user i.d. and password for student progress.

Ms. Donna Dreshman:

- Asked for copies of Items 1.1.14 (Foundation for Education Statement of Income and Expense for month ending June 30, 2007), 1.1.15 (Foundation for Education Statement of Income and Expense for month ending July 31, 2007), 1.8 (Single Audit Report for 2006), and when can the public review the report, 2.1 (facility rental requests and 2.2 (fundraising requests)

- Approving unpaid leave is at the discretion of the Board
- Asked how many staff were chosen to attend differentiated instruction inservice at West Jefferson Hills School District. Dr. Kinavey stated that anyone who did not attend will have an opportunity to attend at another time.
- Item 6.9 (facilitators, tutors, etc. for the EAP Tutoring Program), asked who will oversee the program. Dr. Carole Policastro will coordinate to make sure the student teacher ratio will be 10:1.
- Any interest in Steel Valley for a preschool. Mrs. Fedor noted that this has not been discussed at Board level.
- Kindergarten inclusion in one classroom with 12 students, 4 special needs students with teacher and a paraprofessional
- Swimming pool is working.
- Status of tennis courts and Woodlawn is an eyesore
- Sidewalks at Park School need some care.
- Asked if she can listen to board meeting tapes? Told to see Mrs. Andreyo
- Asked for a copy of Item 6.17 (copy of Athletic and Activity Supplementals
- The question was asked how does the Board feel about starting school after Labor Day. Dr. Kinavey likes starting earlier. Calendar Committee members have input. If mandated, we will comply.

Additional Comments

Mrs. Fedor:

- Reported that the band performed well at Kennywood on August 25, 2007.
- The question was asked if the meeting can be held in the auditorium. It will be Mrs. Cannon's choice.
- Asked if the Finance Committee meeting agenda is set. When will we discuss the email from John Yaklich. Mr. Yaklich will be at the Financial Committee Meeting. Wants the Finance Committee meeting to include our fund balance and finances as well as the audit review. Asked for a simple spreadsheet to explain. Mrs. Sabo explained the new requisition system does not allow over spending and there is no override. Mrs. Fedor

noted that she felt that all Board members should have been at the meeting with Mr. Campbell.

Adjournment

Meeting ended at 10:05 p.m.