

**Regular Meeting  
Steel Valley School District Board of Directors  
Senior High School Auditorium  
August 18, 2009**

Meeting was called to order by Mr. Natale, Vice President at 7:04 p.m.

Upon roll call the following members were in attendance:

Mrs. Ballas, Mrs. Cannon, Mrs. Kubancsek, Mr. Olson,  
Mrs. Terrick, Mr. Natale

Absent: Mr. McCallister, Mrs. McEnheimer and Mr. Ducar

Also present: Dr. Kinavey, Mr. Cherpak, Mr. Fetzko, Mr. Colebank  
and Mrs. Borges

**Acknowledgments**

Moment of Silence

The Board acknowledged the following deaths in the Steel Valley School District families: *William O'Brien, Jr.*, son of Anne O'Brien, retired Park School secretary; *Charles C. Braddock*, uncle of Grace James; *Dorothy Ford*, aunt of Loren Ford, high school custodian; *Helen Havrilla*, aunt of Carol Sekura, high school teacher, *Dawn Williams*, stepdaughter of Walt Baranowski, high school custodian; *Dr. Mary Ravita*, Assistant Superintendent, South Fayette School District; *Grace A. Maskil*, aunt of Diana Borges, Director of Pupil Personnel, Special Education and Elementary Education; *Heidi Overmier*, *Elizabeth Gannon*, and *Jody Billingsley*, victims of the LA Fitness shooting.

**Mrs. Kubancsek moved and Mrs. Terrick seconded the motion to approve the purchase of memorial books to be placed into the district libraries in memory of the above departed.** Upon roll call the following members voted affirmatively: Ballas, Cannon, Kubancsek, Olson, Terrick and Natale. Negative: None. Motion carried.

**President's Comments**

None

**Superintendent's Report**

Dr. Kinavey:

- Announced that the teachers and paraprofessionals will participate in professional development programs on August 24 and 25 and a clerical day on August 26. The students will return to school on Thursday, August 27. A delayed start time will occur as follows:
 

Kindergarten	10:15 a.m.	August 27 & 28
Grades 1-5	8:00 a.m.	August 27
Grade 6	8:00 a.m.	August 27
Grades 7-8	9:45 a.m.	August 27
Grade 9	7:30 a.m.	August 27
Grades 10-12	9:45 a.m.	August 27
- Mr. Jeffrey Soles has been appointed as the new Senior High School Principal.

**Director of Pupil Personnel, Special Services & Elementary Education**

Mrs. Borges:

- Announced Meet the Principal Night at Park School on August 19, and Barrett will hold a Meet the Principal Night on August 20.
- The early dismissal and open house schedule will be as follows:
 

<u>Building</u>	<u>Early Dismissal</u>	<u>Open House</u>	<u>Date</u>
Franklin	12:30 p.m.	6:00 p.m.	September 1
Barrett School	1:00 p.m.	5:00 p.m.	September 2
Park School	1:00 p.m.	6:00 p.m.	September 2
Middle School	12:05 p.m.	5:30 p.m.	September 3
- Announced there would be training for the special education teachers on IEP writing with ProSoft. A committee has been writing the K-5 Social Studies curriculum and teachers will pilot several book series this school year.

**Director of Academics, Information & Technology**

Mr. Colebank:

- Reported that the secondary faculty and staff will focus on Differentiated Instruction this year. Edline will be available to parents to view their child's grades, attendance and discipline. Also posted on Edline is the school calendar. Training on the use of Edline will be held for parents in October. Edline will also be available for middle school and elementary school parents and students.

### **Citizen Comments**

- Mrs. Paula Borsch asked what does the second motion mean that Mr. Fetzko presented?
- Ms. Donna Dreshman asked what is the time period to do this? April 1 is the deadline.
- Ms. Sharon Ford asked is the resolution for all taxes and what percentage does legal tax service keep?

### **Solicitor's Report**

Mr. Fetzko:

**Mrs. Ballas moved and Mrs. Kubancsek seconded the motion to adopt a resolution authorizing Legal Tax Service, Inc. to secure the income tax data from the Commonwealth of Pennsylvania for the prior three years.** Upon roll call the following members voted affirmatively: Ballas, Cannon, Kubancsek, Olson, Terrick and Natale. Negative: None. Motion carried.

**Mrs. Terrick moved and Mrs. Kubancsek seconded the motion to adopt a resolution to establish reasonable costs for the collection of the delinquent tax claims pursuant to Act 20 of 2003.** Upon roll call the following members voted affirmatively: Ballas, Cannon, Kubancsek, Olson, Terrick and Natale. Negative: None. Motion carried.

**Mrs. Terrick moved and Mrs. Kubancsek seconded the motion to adopt a resolution authorizing, for a limited period of time, a waiver of**

**interest on delinquent real estate taxes, a waiver of interest and penalty due on 511 taxes, and establishing an avenue for delinquent realty where the delinquent far exceed the fair market value be put back on the tax rolls.** Upon roll call the following members voted affirmatively: Upon roll call the following members voted affirmatively: Ballas, Cannon, Kubancsek, Olson, Terrick and Natale. Negative: None. Motion carried.

### **Citizen Comments**

- Mrs. Paula Borsch - Do minutes include questions or both questions and answers; Item 1.4 (Reimbursement to Tammy Law) how did this damage occur; Items 4.2 and 4.3 (Thomas Olson to the PSBA Council and Susan Ballas to apply for the Federal Relations Network) what are the motions referring to; and Item 6.2 (Professional contracts for various teachers) do any people hold emergency certificates?
- Ms. Donna Dreshman - Item 6.2 (Professional contracts for various teachers) can we hold back on giving tenure to a teacher on emergency certification; Item 3.1 (Grant from Grable Foundation) is this a grant or donation; Item 1.1.11 (Foundation for Education Statement) why isn't July being presented this month; Item 6.12 (List of substitute teachers and nurses for 2009-2010) how many nurses are on the list; Item 6.13 (Consultant for food service operations) why are we bringing this person back?
- Ms. Sharon Ford - Item 3.2 (Marching Band to attend band competition) is there any expense related to this and Item 6.16 (Supplemental posting for positions for 2009-2010) does this include the posting for the kindergarten position?

### **Board Meeting Minutes**

**Mr. Natale moved and Mrs. Ballas seconded the motion to approve the board meeting minutes of June 16, 2009 worksession, June 23, 2009 regular meeting and the June 30, 2009 special meeting.** Upon roll call the following members voted affirmatively: Ballas, Cannon, Kubancsek, Olson, Terrick and Natale. Abstain: Olson on June 16, 2009 worksession. Negative: None. Motion carried.

## **Financial Management**

**Mr. Natale moved and Mrs. Terrick seconded the motion to approve the following:**

- General Fund invoices for 2008-2009 in the amount of \$344,181.18
- General Fund invoices for July and August 2009 in the amount of \$555,483.74
- General Fund hand checks for June 2009 in the amount of \$463,185.07
- General Fund hand checks for 2008-2009 in the amount of \$32,174.57
- General Fund hand checks for July 2009 in the amount of \$371,735.59
- Payroll Funding Transfers for June and July 2009
- Treasurer's Reports for May and June 2009
- General Fund Revenue Report for June 2009
- General Fund Expenditure Report for June 2009
- Capital Projects 2005 Statement of Income and Expense for the month ending June 30, 2009
- Foundation for Education Statement of Income and Expense for the month ending June 30, 2009
- Custodial hand checks in the amount of \$17,449.19
- Athletic hand checks in the amount of \$17,470.72
- Middle School hand checks in the amount of \$886.35
- Cash management services agreement with Citizens Bank for a three-year period commencing September 1, 2009, through August 31, 2012, at a cost of \$1,500.00 per month
- Authorize, retroactively, the proper officers of the district to sign the engagement letter dated June 30, 2009, from local auditor, Maher Duessel, at a cost of \$12,710 for basic financial statements and the Single Audit, \$2,115 for the audit of the Act 511 tax collector, and \$1,750 each for the Homestead, Munhall and West Homestead tax collectors
- Reimbursement to Tammy Law for Items 1 through 6 on the attached list of classroom materials that were damaged in the classroom at Park Elementary School

- Award the bid for the purchase of a new wood planer for use in the industrial arts department at the high school to Saw Sales & Machinery, per bid specifications, in the amount of \$10,800, to be paid from the Capital Projects 2005 fund
- The cafeteria budget for the 2009-2010 school year with expenses in the amount of \$698,298.00
- The proposal through Cusumano Insurance Agency for renewal of package, automobile, boiler equipment and umbrella insurance for the 2009-2010 school year for a total cost of \$58,842.00

Upon roll call the following members voted affirmatively: Ballas, Cannon, Kubancsek, Olson, Terrick and Natale. Negative: None. Motion carried.

### **Operations**

**Mr. Olson moved and Mrs. Cannon seconded the motion to approve the following:**

- Facility rental requests as presented
- Fundraising requests as presented

Upon roll call the following members voted affirmatively: Ballas, Cannon, Kubancsek, Olson, Terrick and Natale. Negative on Permit Nos. 3805 and 3806 (MUSA): Ballas, Cannon, Kubancsek, Terrick and Natale. Motion carried except Permit Nos. 3805 and 3806 for MUSA failed.

### **Co-Curricular Leadership**

**Mrs. Ballas moved and Mr. Olson seconded the motion to approve the following:**

- Accept the grant from The Grable Foundation in the amount of \$10,000 to the Steel Valley Athletic Department for the Steel Valley Extreme Makeover Project
- The request from Marching Band to attend a band competition in Preston, West Virginia, on September 19, 2009
- The Athletic/Activities Handbook for the 2009-2010 school year, contingent upon changes to page 26 regarding school board dates

Upon roll call the following members voted affirmatively: Ballas, Cannon, Kubancsek, Olson, Terrick and Natale. Negative: None. Motion carried.

### **Special Assignments**

**Mrs. Ballas moved and Mrs. Kubancsek seconded the motion to approve the following:**

- Hold a second reading and adopt New Policy Nos. 248, 348, 448 and 548 Unlawful Harassment
- Appoint Board Member Thomas Olson to the PSBA Legislative Policy Council and approve his attendance at the School Leadership Conference in Hershey, PA, on October 15, 2009, will all expenses paid by the district
- Approve Board Member Susan Ballas to apply for the Federal Relations Network for 2010 and cover all costs for her participation for a one-year period

Upon roll call the following members voted affirmatively: Ballas, Cannon, Kubancsek, Olson, Terrick and Natale. Abstain: Ballas on Item 4.3 (Application and participation in Federal Relations Network) and Olson on Item 4.2 (Appointment and attendance to PSBA Legislative Policy Council). Negative: None. Motion carried.

### **Educational Leadership**

**Mrs. Terrick moved and Mrs. Kubancsek seconded the motion to approve the following:**

- The Elementary Parent/Student and Elementary Faculty Handbooks for the 2009-2010 school year, contingent upon any necessary revisions
- The Middle School and High School Parent/Student and Faculty Handbooks for the 2009-2010 school year, contingent upon any necessary revisions
- The disposal of various high school textbooks as listed
- Adopt next textbooks for High School World Language, Social Studies and Science curriculum once the ARRA stimulus or local funds are available

Upon roll call the following members voted affirmatively: Ballas, Cannon, Kubancsek, Olson, Terrick and Natale. Negative: None. Motion carried.

### **Personnel Management**

**Mrs. Terrick moved and Mrs. Kubancsek seconded the motion to table Jamie Polak's name from the Professional Employee Contract's list.** Upon roll call the following members voted affirmatively: Cannon, Kubancsek, Terrick and Natale. Negative: Ballas and Olson. Motion carried.

**Mrs. Cannon moved and Mrs. Kubancsek seconded the motion to approve the following:**

- Board President to execute the Memorandum of Understanding between the Steel Valley Education Association and the Steel Valley School District in settlement of Grievance #08-199
- Authorize the Board President and Board Secretary to execute Professional Employee Contracts for Thomas Kendro, Steven Singer, John Strom, Melissa Walters, Beth Catterall, Emilee Garcia, Jonette Bost, Matthew Simpson, Sara (Bouton) Sullivan, Jessica Andzelik, Carrie Cope, Marguerite Luvara, Shanna Bradfield, Ryan Dunmire, Bridget Ellis, Lana Gainer, Michael Hofbauer, Cara Hritz, Heather Huber, Deirdre Kamauf, Christina (Levkus) Szott, Amander Linder, Patrick Loughran, Scott Manns, Erin Noblet, Lori Oleksak, Jennifer Pecora, Catherine Pisula, Jennifer Smith and Bridget Stright
- Family medical leave of absence for Shannon Fry commencing August 24, 2009, not to exceed 12 weeks in duration
- Family medical leave of absence for Rebecca O'Shell commencing August 24, 2009, not to exceed 12 weeks in duration
- Concurrent family medical leave of absence and a child rearing leave of absence for Amber Thomas commencing after the birth of her child and for the remainder of the 2009-2010 school year
- Child rearing leave of absence for Julie Doebereiner commencing August 24, 2009, through January 19, 2010
- Appoint Maureen Revetta to the position of speech and special education teacher effective at the start of the 2009-2010 school

year contingent upon receipt of current clearances, health record and screening for controlled substances to be completed within 30 days

Upon roll call the following members voted affirmatively: Ballas, Cannon, Kubancsek, Olson, Terrick and Natale. Negative: None. Motion carried.

**Mrs. Kubancsek moved and Mrs. Terrick seconded the motion to approve the following:**

- Appoint Alex Stright to the long-term substitute position of Social Studies teacher assigned to the Middle School effective from the 2009-2010 school year
- Retroactively appoint Kimberly Gennari and Mandy Davern as tutors at a rate of \$30.00 per hour and Betty Lyons and Lilly Phouthavong as tutors at a rate of \$15.00 per hour to the Title I summer camp from July 27 through August 7, 2009
- Kindergarten tutoring program beginning September 14, 2009, through May 31, 2010, and approve the posting of four (4) teaching positions at \$30.00 per hour and two (2) paraprofessional positions at \$15.00 per hour
- Keelyn Matta, Kristin Gregory, Kathryn Karoleski, Samantha Humanic, Kathleen Kraus, Pamela Sloan, Tracy Watkins, Nicole Guballa, Silicia Weary, Jessica Nicholas, Cicely Hanner, Elizabeth Spiker, Nicole Vento, Jamie Dolton, Megan Yost, Eric Wilkins and Rebecca Proie as day-to-day substitute teachers for the 2009-2010 school year at a rate of \$75.00 per day for the first 30 days and \$100.00 per day thereafter
- List of substitute teachers and nurses for the 2009-2010 school year at the rate of \$75.00 per day and \$100.00 per day thereafter
- Joy Kardos as a consultant to assist with food service operations at a mutually agreed upon rate of \$20.00 per hour for eight (8) to ten (10) hours per week
- Authorize the Office of Pupil Personnel, Special Services & Elementary Education to contract with Steel City Therapy, LLC for Occupational and Physical Therapy Services for the 2009-2010 and 2010-2011 school years
- Accept the resignations of Carol Sekura and Mary Cary Milliner from the supplemental position of Interact Club and Susan Wright from the supplemental position of Rhythm Club

- The supplemental positions as listed for the 2009-2010 school year
- Appoint Carol Chontos as full-time custodian at the Senior High School at an hourly rate of \$10.00 plus all benefits per the collective bargaining unit effective August 24, 2009
- Dorothy Alexandroff as a substitute food service worker at a rate of \$7.25 per hour and no benefits, contingent upon passing a general physical examination and the district's mandated screening for controlled substances, which must be completed in 30 days
- List of marching band volunteers for the 2009-2010 school year contingent upon receipt of Act 34 and 151 clearances

Upon roll call the following members voted affirmatively: Ballas, Cannon, Kubancsek, Olson, Terrick and Natale. Abstain: Olson on Item 6.12 (List of substitute teachers for 2009-2010 school year) and Item 6.16 (Supplemental positions for 2009-2010 school year). Negative: None. Motion carried.

### **Citizen Comments**

- Ms. Paula Borsch asked was the position of Director of Elementary eliminated for financial reasons and did Mrs. Diana Borges' appointment in June violate any school laws or school board policies.
- Ms. Donna Dreshman on Item 2.1 (Facility rental requests) what was the item that was voted down, what is the fund balance, can we spruce up the tennis courts, do we foresee taking out another loan to meet payroll, when will the Woodlawn project be completed.
- Ms. Sharon Ford is concerned about Diana Borges' additional responsibilities, concerned about her son's schedule.

### **Adjournment**

The meeting was adjourned at 8:32 p.m. by a motion of Mrs. Ballas, seconded by Mr. Olson.

